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Program administrators—assign up to three technical contact roles within the Microsoft Partner Program Membership Center (PMC):

1. Sign in to the PMC: <https://partners.microsoft.com/partnerprogram/PartnerMembershipCenter.aspx>
2. Click the Requirements and Assets tab.
3. Click the Associated People* tab.
4. Click the Program Contacts tab.
5. Click the Assign box for up to three technical contacts from the list of associated people.
6. Click the Radio button to select each technical contact.
7. Click the Submit box. Each technical contact will receive an e-mail notification of their newly assigned role.

**If you need to associate additional people, click the Add New People tab and complete the online form.*

Technical contacts (assigned by Program administrator)—profile* and register for TechNet Plus Direct:

**If you are currently associated to your organization as a technical contact, please skip to step 3.*

1. Accept the invitation you receive to associate.
2. Create your Individual Profile in the PMC (sign in at URL listed above).
3. Register at the TechNet website: <http://technet.microsoft.com/subscriptions/default.aspx>
4. Click Associate your subscription with your Passport **under** First time user.
5. Follow the instructions to authenticate (Note: your Benefit Access Number is your technical contact ID from PMC). Ensure that the name and e-mail address you enter is an exact match to those entered in PMC.
6. Accept the agreement to complete your registration.
7. To access TechNet Plus Direct in the future, use your Windows Live™ ID.



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